



## Below-The-Line Crew Capacity Program – Applicant Guidelines

This program provides paid, on-the-job experience to below-the-line (BTL) screen practitioners on professional productions made in Western Australia. Productions that receive Screenwest Production Funding over \$100,000 must budget for BTL Crew Capacity opportunities in consultation with Screenwest.

The objectives of the program are to:

- address priority BTL skills gaps that exist in Western Australia.
- support the growth of local BTL talent.
- build a sustainable screen industry in Western Australia.

Screenwest encourages applications from First Nations Australians and people from historically underrepresented groups.

### Opportunities

- A production may offer BTL Attachment and/or Mentorship opportunities.
- The role must reflect the production's needs and identified BTL skills gaps in the WA industry.
- Individuals are employed by the Production Company and must be paid the relevant minimum Award Rate for a 50-hour week or higher.
- Attachment opportunities are advertised by Screenwest. Individuals are selected following a competitive assessment process.
- Mentorships are negotiated between the Production Company and Screenwest and generally do not have an application process.
- Refer to the 'BTL Crew Capacity- Production Company Terms of Funding' for full definitions of Attachments and Mentorships.

## Eligibility

### Applicant Eligibility

The applicant (potential Attachee / Mentee) must:

1. Meet the general eligibility requirements as set out in the [Screenwest Terms of Trade](#).
2. Be a Western Australian resident as defined in the [Screenwest Terms of Trade](#).
3. Demonstrate a commitment to a professional career within the department they are applying for, through one or more of the following:
  - a. Have graduated from a relevant tertiary course (e.g. Film, Media, Animation).
  - b. Hold a production credit on at least 30 minutes of screen content (outside of secondary or tertiary education).
  - c. Have significant experience in a parallel industry that qualifies the applicant for a specific role (e.g., accountant, make-up artist, electrician, rigger).
4. Not be a full-time secondary student or full-time student at a tertiary educational institution.
5. Not have completed two paid attachments/mentorships in that department on two separate productions.
6. Be 18 years or older.

### Mentees must also:

1. Have a demonstrated commitment to the relevant department through multiple professional production credits in that department.
2. Be able to demonstrate their ability to step into the new role, with the relevant support.

## Application Process

Applications will be accepted on a case-by-case basis as opportunities become available.

Prior to applying:

1. Read these guidelines and the [Screenwest Terms of Trade](#). The Terms of Trade set out the core terms on which Screenwest conducts its business.
2. Review the online application form on Smartygrants and make sure you have all required documents ready to submit with the application.
3. Discuss your application with the Screenwest Program Contact person, if you have any questions.

## How To Apply

1. Complete an online application form through the [Screenwest SmartyGrants portal](#)
2. Attach all relevant documentation and supporting material.

## After You Apply

- Applications are reviewed by Screenwest to ensure they meet the general minimum eligibility criteria.
- Eligible applications are sent to the Production Company for review.
- The Production Company makes final selection decisions.
- Applicants can expect a decision within 4 weeks.
- Screenwest will advise applicants of the outcome of their application via email or phone.

## Program Contact/s

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