## Professional Development – Mentorships: Summary Form

To be completed by the MENTEE in conjunction with the PRODUCTION COMPANY and MENTOR.

A detailed and structured mentorship plan **MUST** have been formulated prior to submission.

|  |  |
| --- | --- |
| **Mentee Details** | |
| **Name** |  |
| **Project employed on** |  |
| **Role on project (that you will be credited as)** |  |
| **Dates of employment on contract** | **From**  / /  **to** / / |

|  |  |
| --- | --- |
| **Mentor Details** | |
| **Name** |  |
| **Area of expertise** |  |
| **Proposed dates of mentorship** | **From**  / / **to**  / / |

|  |  |  |
| --- | --- | --- |
| **Mentorship Plans** | | |
| Why do you (as the Mentee) feel you require a mentor for your position on this project / at this time? |  | |
| How often and by what means will you be in contact with your mentor? |  | |
| As discussed with the mentor and production company (if applicable) please identify four (**4**) areas you will cover in this mentorship? | **1** |  |
| **2** |  |
| **3** |  |
| **4** |  |
| As discussed with the mentor and production company (if applicable) please identify four (**4**) outcomes you believe you will achieve working on this project with your mentor? | **1** |  |
| **2** |  |
| **3** |  |
| **4** |  |
| What are your short term career goals? |  | |
| What are your long term career goals? |  | |

|  |  |
| --- | --- |
| **Budget Breakdown** | |
| **Rate per hour** | $ |
| **Number of hours** |  |
| **Total payment to Mentor** | $ |

**Mentee** Signature: (print name) \_\_ /\_\_/ 201\_

**Mentor** Signature: (print name) \_\_ /\_\_ / 201\_