



FILMING IN COMMERCIAL AREAS



Business owners who have agreed to let their premises be used as a filming location should be aware of the following:

- + Check the production has the necessary insurances and a relevant safety plan.
- + Traders and other interested parties have had timely written notice in advance of proposed filming activities and that all concerns have been adequately addressed.
- + If filming is for an extended period or undertaking activities with a high impact on community amenity, community feedback on the proposed arrangements should be allowed for.
- + Permission to use location utilities or facilities meaning the drawing of power or water, the use of telephones or toilets or any facility found at the Location must be obtained in advance on every occasion. Additional fees may be charged to cover utility costs.
- + On street parking is minimised as much as possible and access maintained for other businesses.
- + Access to loading zones for the purposes of delivering goods to and from local businesses must be maintained.
- + During business hours, production companies can use loading zones for the purposes of delivering or collecting goods for no longer than the times specified on the signage.
- + Access to fire exits or utilities (electricity, water, telephone lines) and emergency vehicle access must not be impeded.
- + Essential vehicles (equipment and/or large vehicles) to be parked legally and with the relevant permits.
- + Trucks should not be parked in front of active restaurants.
- + Crew and cast vehicles and other non-essential vehicles are prohibited from car park spaces required for retail customers or users of other neighbouring facilities such as community centres, libraries, sports facilities, schools etc without a permit in place. Crew and cast vehicles are to be parked legally.
- + The production is not allowed to block buildings or keep equipment in front of buildings that are not working directly with the shoot.
- + The cast and crew are not allowed to loiter in front of shops and block the access of local community
- + When cables are on a footpath they must be covered and taped by a rubber mat or cable ramp that must be visible to pedestrians.
- + Lighting stands placed on footpaths must maintain safe pedestrian access.
- + Pedestrian traffic cannot be obstructed at any time unless stipulated in the permit and all cables are to be channelled neatly and safety. On occasion, productions can ask pedestrians to hold from walking through a shot for a maximum of two – five minutes depending on the location and the accessibility to alternate routes.
- + The filming activity must allow for the needs of wheelchair users to move through the public space and/or safely access an appropriate detour.
- + All litter is removed before the end of each day's filming.
- + The location is left clean and tidy and in its pre-filming condition.
- + The production will only leave fixtures and fittings at the location if you have requested this.
- + Where a film production has caused a loss of trade to a business and where that loss can be clearly demonstrated and verified through an independent audit, it is the responsibility of the Producer to fully compensate that business and to make good that loss within a reasonable timeframe.