

FILMING NOTIFICATION //

EXAMPLE #3: RESIDENTIAL NEIGHBOURHOOD, PRODUCTION TRUCK PARKING

June 12, 2018

Dear Resident:

We are presently filming the television show **"INSERT TITLE"** in **INSERT AREA**. One of our recurring locations is in your neighbourhood and we wanted to inform you of our upcoming presence.

On **INSERT DATE** we will be filming a few scenes on nearby **INSERT ADDRESS** that will require us to clear that street, as well as intermittently close it down throughout the day. We will also need to park some of our production trucks and vehicles on **INSERT LOCATION**. We are currently working on alternative parking nearby for those we will be affecting the most and thank you in advance for your patience with that.

We understand that this may be an inconvenience to your everyday activities but ask for your cooperation during filming. Without the support of the residents, it would not be possible for us to shoot locally. If you have any questions or concerns, please contact us at **INSERT MOBILE NUMBER** or send an e-mail to **INSERT EMAIL ADDRESS**.

Thank you,

Joe Smith
Location Manager