



## Indigenous Practitioner Development

### Program overview

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Indigenous Practitioner Development funding assists Western Australian Indigenous screen practitioners and production companies by providing funding assistance towards professional career and production company development opportunities.

All guidelines are to be read in conjunction with the Screenwest Terms of Trade.

### How much is available?

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Up to \$5,000, based on the opportunity presented.

The following caps apply for national travel:

|  |               |
|--|---------------|
| Early career practitioners                                 | Up to \$1,000 |
| Established practitioners (two or more recognised credits) | Up to \$1,500 |

### Deadlines

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Applications for this fund can be submitted at any time. Screenwest may set a closing date/time for applications for a specific opportunity; eg. travel to a particular conference or market event. Applications must be received at least three weeks prior to the intended start date of the proposed activity or event. Screenwest does not fund retrospectively.

### Who is eligible?

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The Indigenous Practitioner Development fund is for Western Australian Indigenous screen practitioners and production companies.

In exceptional circumstances submissions will be assessed at Screenwest Management’s discretion and be subject to guidance from the applicant in relevance to that specific situation

Applicants who have an outstanding acquittal report and/or deliverable(s) or who do not fulfil their contractual obligations relating to prior Screenwest funding are not eligible to apply unless an alternative arrangement is agreed with Screenwest prior to application. Please contact Screenwest directly for advice on your specific situation.

### What is eligible?

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The following activities will be considered:

#### Professional Skills Development

To attend specialised short courses and master classes that strategically build on the practitioner’s previous experience. Screenwest favors skills and professional development opportunities for key creative and crew positions that Screenwest believes are lacking in the WA Indigenous sector and where training opportunities in this field are not accessible in the practitioner’s current place of residence.

In the case of an opportunity whereby Screenwest invites a practitioner to a specific skills development opportunity, Screenwest may opt to cover the practitioner’s basic costs directly

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(ie. Screenwest will pay for your accommodation and flights). In this case an application may not be required.

### **Attachments**

Need to be a genuine skills development opportunity and will be considered on a case by case basis. To be eligible for funding through attachments you will be expected to have displayed a previous commitment to the area that you are applying for an attachment in. Screenwest is likely to only fund a maximum of two professional attachments for each practitioner throughout their career unless an exceptional opportunity presents and a strong rationale accompanies the application.

For **Mentorship** opportunities refer to Screenwest's Mentorship guidelines found on the Screenwest website funding page.

### **National Festivals and Awards**

For practitioners with projects selected to premier at national festivals and awards. This assistance is intended to support the applicant to progress their career through exposure and networking. For international travel, practitioners whose projects have received Screen Australia funding will need to approach Screen Australia for International travel support.

### **Travel to Strategic Meetings**

Travel funding to meet with national broadcasters and Screen Australia, the applicant will need to prove there is strong market interest in their project and that the company has a slate of projects ready for the market. It is unlikely that an applicant will receive funding for this type of activity more than once per year unless an exceptional opportunity presents and a strong rationale accompanies the application.

For industry **market events and conferences** refer to Screenwest's Travel Assistance funding guidelines. Ensure to apply as specified under each of these advertised schemes/rounds.

### **Required application materials**

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It's recommended you discuss your application with the Indigenous Manager prior to submitting an application.

### **All applicants are required to submit the following specific supporting materials:**

#### **For Professional Skills Development:**

1. A completed Application Form
2. A covering letter that includes:
  - a. Details of the professional development opportunity you would like to undertake, including organisers, dates and location and
  - b. A rationale as to why this opportunity strategically builds on your screen experience and skills development and how it will benefit you and any future projects.
3. A current one page practitioner or production company CV and
4. A detailed budget including all in-kind contributions (as per budget template).

#### **For Attachments:**

1. A completed Application Form
2. A covering letter that includes details of the professional attachment you wish to undertake, including dates, location details and the relevant company or professional that you will be attached to
3. A rationale as to why this opportunity strategically builds on your screen career development and how it will benefit you in future projects

4. A Letter of Agreement from the company or professional that confirms their intent and understanding of the duties you will be involved in for the period of the attachment and
5. A detailed budget including all in-kind contributions (as per budget template).

#### **For National Festivals and Awards:**

1. A completed Application Form
2. Proof of selection /invitation /nomination for the event
3. A current one page practitioner or production company CV and
4. A detailed budget including all in-kind contributions.

#### **For Travel to Strategic Meetings:**

1. A completed Application Form
2. List of the applicant's project slate including a one paragraph synopsis of each project, current status and key creatives involved in each
3. Schedule of confirmed meetings with national broadcasters and/or Screen Australia
4. A current one page practitioner or production company CV and
5. A detailed travel budget including all in-kind contributions.

### **Submitting an application**

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#### ***Emailed applications***

Applications can be emailed to [funding@screenwest.com.au](mailto:funding@screenwest.com.au). Applicants should forward all required application materials in a single email. Application materials are not to be emailed directly to individual staff members.

For emails larger than 8MB, send via Screenwest's Hightail Account by following this link: [hightail.com/u/Screenwest](https://hightail.com/u/Screenwest).

#### ***Hard copy applications***

##### *Post applications to:*

Attn Development & Production Assistant  
Screenwest  
PO Box 3275  
EAST PERTH  
WA 6892

##### *Hand deliver applications to:*

Attn Development & Production Assistant  
Screenwest  
30 Fielder Street  
EAST PERTH  
WA 6004

Screenwest recommends that mailed applications are sent via registered post. No responsibility is taken for unregistered mail.

#### ***Application receipt confirmation***

An application receipt will be forwarded to the applicant within two working days to confirm that Screenwest has received the application. **It is the applicant's responsibility to contact Screenwest if an application receipt has not been received within this timeframe.** Application material(s) will not be returned by Screenwest.

### **Assessment criteria**

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Screenwest staff process applications for assessment and reserve the right to not accept an application if the materials provided do not meet the program's guidelines. Applications that do not include all the requested information risk not being recommended for assessment.

The assessors consider all the materials provided with a specific focus on the following:

- Applicant's track record
- Identified rationale and outcomes of the opportunity as it pertains to the application and opportunity presented

- The current stage of the applicant's career and benefits they will gain from this experience
- The level of funding and support Screenwest has committed to the production, practitioner and/or production company in the past
- The commitment of the practitioner to their chosen field within the WA Screen industry and
- The current needs of the Indigenous WA film and television sector. Screenwest will favour opportunities that Screenwest believes will address identified current needs in this sector.

Screenwest seeks to reflect the diversity of Western Australia's community on screen and behind the camera, through projects funded and practitioners supported. The funding panel will take into consideration diversity elements of a submission during the assessment process.

Funds are limited and demand on Screenwest's resources outweighs its ability to assist all applicants. Applications will be competitively assessed; as a consequence funding is not assured even where an application meets the above criteria.

### **Payment of grants**

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Successful applicants will be required to enter into a formal agreement with Screenwest. On returning the executed agreement to Screenwest, payments will be made to the recipient in two installments:

- 80% on signing of the agreement and
- 20% on the delivery of acquittal materials.

### **Acquittal and deliverable requirements**

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All successful Screenwest funding recipients must provide detailed acquittal information and/or deliverables, by the Delivery Date/s, as specified within the Agreement.

All acquittal reports should be emailed directly to: [funding@screenwest.com.au](mailto:funding@screenwest.com.au) or posted to the Screenwest postal address (listed above).

Acquittal reports and delivery items enable governance of Screenwest funding and are also an important source of information on industry trends and opportunities.

**Failure to fulfill acquittal and/or deliverable requirements as specified within the funding agreement is a breach of contract. If contractual obligations are not met Screenwest has the right to recoup any funds paid out to the applicant and it may disqualify the recipient from being eligible for future Screenwest funding.**

### **Program contact**

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**Indigenous Program Manager**  
**Screenwest**

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